

Superior Figure Skating Club
Board Meeting Minutes
May 8, 2006
7:00 – 8:15 PM
Next board meeting at SAHA
Monday-June 5, 2006

Present: Tracie Latscher, Eric Schlacks, Chantal Bennett, Lori Foley, Pat Hammann, Deb Stein, Bonnie Atkinson, Tim Erickson.

1. Secretary's report:

- Motion made to approve minutes by Lori, 2nd by Deb.

2. Treasures Report:

- Motion made to approve Treasures report by Lori, 2nd by Tracie.
- Tim Erickson discusses the “cash flow” process:
 1. Someone other than the two check signers does the cash deposits.
 2. Two signatures are required when a check is cut for more than \$500.00.
 3. Bank Signature cards need updating for check signers. The new signers will need to provide proof to the bank of their position with the club & then sign the cards. (board meeting minutes serve as proof).
 4. Kathy Johnson has been helping out with making deposits for “walk-on” payments & bills paid at the rink, she details deposits for Tim.
 5. Bills are paid at the rink (Wessman) or the SFSC PO Box 536.
 6. PO Box 536 keys: Eric Schlacks & Tim Erickson both have keys for this post office box. (Eric will check with Dean McCall & see if he also has a key).
 7. Wessman Arena lock box keys: unsure who has them, possibly Kathy Johnson, Dean McCall & Chris Hanson, Erik will find out.
 8. Monthly contracts are entered into “Quickbooks” by treasurer. Statements & Invoices are produced & mailed out to the skaters.
 9. *A request from the Treasurer*--If parents could please make out separate checks each type of bill. Example: Pay for

invoices/tickets/testing/costumes, etc...with separate checks, this would make it much easier for the treasurer when payments are posted.

- Motion made to add Chantal Bennett as the 2nd check signer for the club. Moved by Tim, 2nd by Tracie.
- Deb Stein is handling the USFS registration & will be collecting fees at the end of May.

3. SFSC Board & Officer Nominations:

- **Vice President**--No nominations, tabled for next meeting.
- **Treasurer**--No nominations, tabled for next meeting.
- **Board member** --Bonnie Atkinson was nominated for the open board position by Pat, 2nd by Tim. Motion carried.

4. Sub Committees Reports:

- **Growth**--Suggestion was made to try & get board members from outside the SFSC. Such as local business people or community leaders. They could give a different perspective than parents of the Skaters.
- **Fund Raising Committee**--Eric Schlacks, Gayle & Crystal Taylor will be attending a meeting with the Superior JC's on 5/18/06 and will be discussing our request for a grant thru them. Please contact Eric if you are interested in attending the meeting or if your skater would like to speak about the SFSC & what it means to be a part of the club. Everyone welcome and encouraged to participate.
- **Testing**-- Looking for a volunteer to be the "Test Chair". Kate McCall will be available to help transition the new person, but is stepping down from this position. (approximately two test sessions a year and it involves lining up judges for the event).
- **Ice show advertisers**--Bonnie will contact Kathy Johnson regarding "Thank you" letters for advertising in our ice show program.

5. SFSC Registration Fees 2006/2007:

- Registration fee is \$85.00. \$50.00 will be given back upon completing 20 hours of volunteer hours (10 regular/10 ice show---- this doesn't include the required monthly monitoring by all). Volunteer sheet can be found on the Web site or see a board member.
- First time SFSC member is only charged the \$35.00.
- Family membership is \$100.00 & \$50.00 will be returned with the 20 volunteer hours complete--see above.

- Associate member fee is \$65.00.
- Motion was made to increase the registration fees *only* if the USFSC increases there registration fees. Otherwise, the fees will remain the same as last year (see above). Motion made by Lori, 2nd by Bonnie.

Respectfully Submitted,
Tracie Latscher
Secretary